



CLUB POLICIES & PHOTOGRAPHY INFORMATION

IMPORTANT INFORMATION-Club Rules, Codes of Conduct, Video & Still Photography

Membership of Hertford Swimming Club carries an obligation to abide by its Rules, Disciplinary Code and Codes of Conduct and you formally acknowledge this by returning your Squad or Membership Accept form. The Rules and Codes are especially important for Club governance. Hertford SC's athletes include participants in all the aquatic disciplines we may offer such as swimming & water polo. **The Athletes & Parents Code of Conduct** outlines the behaviour we expect from our athletes and the expectation that all parents will support us and explain it to their children. We believe that if Club teachers, coaches & parents work together our athletes will enjoy and gain most benefit from their training programme. **The Staff Codes of Conduct & Ethics** outline the responsibilities that all teachers, coaches, club officials and volunteers have towards our athletes and the standards of 'good practice' the Club expects. **The Disciplinary Policy** outlines what happens in the very rare event of a serious &/or repeated breach of The Rules or relevant Code of Conduct. Members should also be aware of other Club Policies.

You can view and download the following and other information from the 'Club Info' webpage:

- Hertford Swimming Club Rules (Constitution)
- Club Championships & Records bye-laws
- Disciplinary Policy
- Athletes and Parents Codes of Conduct
- Staff Code of Conduct and Ethics
- British Swimming Code of Ethics & Child Protection Information (referring to Wavepower Document)
- Equity policy
- Guideline Squad Entry Criteria

On the 'Our Meets' Databases page you can find:

- Speed Award Qualifying Times
- Use of Club 'Hy-Tek' file for monitoring swimmer personal best times.

Contact info@hertfordsc.co.uk with any questions or if you need a document emailed to you.

Club Photography

Hertford SC may wish to take still photographs of swimmers individually or in a group after competitions or at awards events using a Hertford SC photographer or outside professional. Such photographs may also include some teachers, coaches and volunteers. Photographs may be published on the Club website, noticeboard or in the media (eg local newspaper).

For training purposes only, Hertford SC may wish to use an underwater camera to film swimmers. Further information is on the 'Club Info' webpage.

Parents and guardians of children under 18 years of age have a right to refuse agreement to their child being photographed or videod. Therefore we need to know whether or not you consent to such photography for yourself and your child(ren). You may withdraw consent at any time by contacting the Club on info@hertfordsc.co.uk. If you have any concerns contact the club welfare officer on welfare@hertfordsc.co.uk.

The Club follows Swim England Swimming Club photography guidelines as described in the 'Child Safeguarding' section of their 'Wavepower' Child Protection document. This is available to view online at <http://www.swimming.org/library/98>