

**Hertford Swimming Club**  
**Minutes and Actions from Committee Meeting**  
**held on 3<sup>rd</sup> February 2021 (Zoom)**

Present; Debbie Sopala, Lee Ransome, Rachel Fabri, Margaret Carrier, Jane O'Brien, Hannah Tramontano-Wells, Zoe Moore, Angie Reynolds

**Apologies:** Jemma Cavill, Richard Thornton

**Outstanding actions:** Manuela and Mike gifts – JOB

**Welfare:** LR/ZM collate land training non-attendees and forward to DS. DS to send courtesy email checking all is ok.

**Treasurer report:** Club bank balance is healthy although the SE fees are due to be paid. Swimathon Covid-19 Relief fund. RT assess whether we meet the criteria. In readiness for our return to the pool JOB to understand finances – RT to look at squads vs lanes and revert to JOB. Example – 3 lanes assigned to a squad with only 12 members.

**Swim Mark** – Nothing to report other than MC thinks her DBS is due. ZM to check.

**Matters arising:**

- Head Coach – URGENT - JC to ask IP to add the HC advert to the HSC website. It must be removed from the website on 14<sup>th</sup> Feb  
Possible coach from Hoddesdon who is interested AR to liaise with JC to find out.
- Discussed members left during 2020. DS to clean up data and resend.
- DS check whether Dianna Metz is leaving. Also to check location of sound system.
- DS ask for possible Web coordinator to come forward to replace IP.
- Easy Fundraising. DS ask Sarah Gibbins to send out regular reminders. DS ask JC to add Easy Fundraising info to be added to trialist info.

**AOB:**

- Ashley proceeding with coaching course. Can club support by part-funding? MC/JOB investigate.
- Gifts for the lockdown challenges – LR speak with Stortford to see if they have any hats at a lower cost. Any other donations appreciated.

**Next meeting:** 22<sup>nd</sup> March

Next meeting TBC