



HERTFORD SWIMMING CLUB
(Affiliated to Herts ASA and ASA East Region)
www.hertfordsc.co.uk

CLUB POLICY & PHOTOGRAPHY INFORMATION

IMPORTANT INFORMATION-Club Rules, Codes of Conduct, Video & Still Photography

Membership of Hertford Swimming Club carries an obligation to abide by its Rules, Disciplinary Code and Codes of Conduct and you formally acknowledge this by returning your Squad or Membership Accept form. The Rules and Codes are especially important for Club governance. The **Parents & Swimmers Code of Conduct** outlines the behaviour we expect from our swimmers and the expectation that all parents will support us and explain it to their children. We believe that if Club teachers, coaches & parents work together our swimmers will enjoy and gain most benefit from their training programme. The **Staff Code of Conduct & Ethics** outlines the responsibilities that all teachers, coaches, club officials and volunteers have towards our swimmers and the standards of 'good practice' the Club expects. The **Disciplinary Policy** outlines what happens in the very rare event of a serious &/or repeated breach of The Rules or relevant Code of Conduct. Members should also be aware of other Club Policies.

You can view and download the following and other information from the 'Club Info' webpage:

- Hertford Swimming Club Rules (Constitution)
- Club Championships & Records bye-laws
- Disciplinary Policy
- Swimmers and Parents Code of Conduct
- Staff Code of Conduct and Ethics
- ASA Code of Ethics & Child Protection Information (referring to ASA Wavepower Document)
- Equity policy
- Guideline Squad Entry Criteria
- ASA Speed Award Qualifying Times and use of Club 'Hy-Tek' file for monitoring swimmer personal best times.

Contact info@hertfordsc.co.uk if you have any questions or need a personal copy of a document emailed to you.

Club Photography

Hertford SC may wish to take still photographs of swimmers individually or in a group after competitions or at awards events using a Hertford SC photographer or outside professional. Such photographs may also include some teachers, coaches and volunteers. Photographs may be published on the Club website, noticeboard or in the media (eg local newspaper).

For training purposes only, Hertford SC periodically use an underwater video camera (eg. Sharkeye system or equivalent) to film swimmers. Further information is on the 'Club Info' webpage.

Parents and guardians of children under 18 years of age have a right to refuse agreement to their child being photographed or videod. Therefore we need to know whether or not you consent to such photography for yourself and your child(ren). You may withdraw consent at any time by contacting the Club on info@hertfordsc.co.uk. If you have any concerns contact the club welfare officer on welfare@hertfordsc.co.uk.

The Club follows ASA Swimming Club photography guidelines as described in the ASA Wavepower Child Protection document in the online ASA library, 'Child Safeguarding' section.

<http://www.swimming.org/library/98>